



**Minutes of Meeting of
Friends of North Plains Public Library
North Plains Library  North Plains, OR
August 11, 2014**

Officers Present: Carolyn Leavitt, President; Margaret Reh, Vice President; Norma Tucker, Treasurer; Marrina Abeln, Secretary

Members at Large Present: Sheila Nelson, Lynda Jones, Chris Lantz

Others Present: Debra Brodie

Absent Members: Mark Susbauer

Friends Meeting called to order by Carolyn Leavitt at 7:30 p.m.

APPROVAL OF MINUTES:

Margaret Reh made a motion; Lynda Jones seconded the motion to approve the July 2014 minutes. The minutes of the meeting, were unanimously approved.

An amended addition was added to the June minutes to list the slate of officers to allow Norma Tucker to be added to the Bank account as Treasurer.

Carolyn Leavitt made a motion; Norma Tucker seconded the motion to approve the amended additions to the June minutes. All unanimously approved this.

LIBRARY DIRECTOR REPORT: Debra Brodie

Select the link to view the [Library Director's Report](#)

LIBRARY BOARD REPORT: Given by Debra Brodie in Mark's absence

The Library Board met in July and started its annual review process of the Library Board Policies. The focus in this year's review will be to bring the policies in sync with recommendations made in the newly revised Standards for Oregon Public Libraries. In those standards, it suggested all of the policies we have with adding a few more on the finance statement and the human resource statement. There will be six new polices the Debra will be bringing to the Library Board. Formatting and revising the policies to be in accord with the American Library Association of will occur over the next few years. Along with the six news ones to reflect the American Library Association format. The task at the next Library Board meeting will be rewriting the Mission Statement.

COMMITTEE REPORTS:

Treasurer: Norma Tucker

FNPPL Balance Sheet

As of August 11, 2014

Assets:

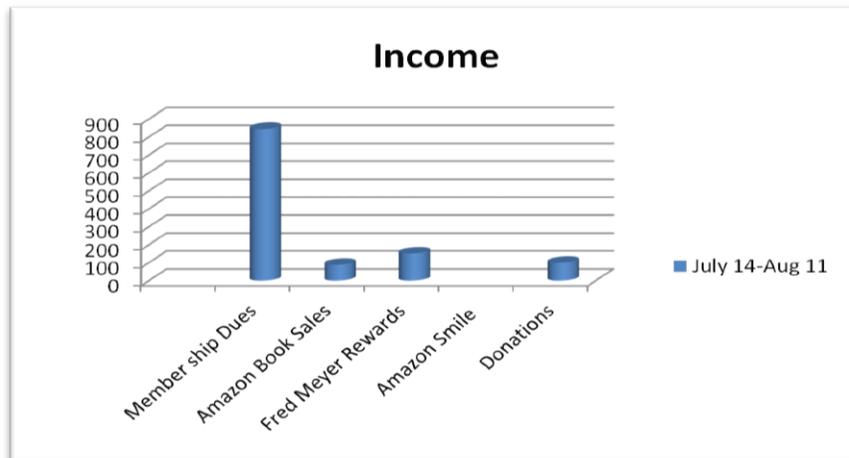
Checking	\$2718.36
Money Market	<u>\$22,424.16</u>
Total Assets:	\$25,142.52

Income:

July 14 – August 11:

Membership Dues	\$845.00
Amazon Book Sales	\$88.61
Fred Meyer Rewards Card	\$151.44*
Donations	\$100.00

*This reflects funds generated for the quarter not the month as the others do.



There are 25 families are currently signed up for the Fred Meyer Rewards program. Carolyn will generate a vertical response newsletter to focus on the Fred Meyer Rewards program to encourage our community members to sign up, letting everyone know about the program and how it benefits the library.

Membership: Carolyn

Currently there are 41 members. Norma reported that she received one more renewal that will bring it up to 42 members. Carolyn will wait one more month and then send out reminder letters.

Online Book Sales: Chris Lantz

Amazon is holding a reserve of \$171. Chris feels that this amount is high but may reflect what we have out in sales to make sure that it covers any returns that may happen. They are generating their own reports. The posting of books is steady, but not a lot of progress there seems to be the same amount of boxed under the table and it does not appear to make any headway. We are continuing to sell many books. Chris will coming in on Tuesday to posting books starting in September. Marrina and Margaret will continue to meet on Thursday night for book posting. We could use one more person per shift to help post books online.

OLD BUSINESS

Vote on motion to fund Art of Storytelling program.

Debra did some research into the program, which Carolyn made available for anyone who wanted to review.

Margaret made a motion contribute to contribute \$200 to the Art of Story time along with an additional \$100 to our library for this program, Marrina seconded the motion. Carolyn asked for any discussion, there was none and it put to a vote. The approval was unanimous.

Report on meeting with Martha to finalize new Ground Lease Agreement

Martha did not think that we needed to do anything with the lease, however some of the friends board members felt that there needed to be a written updated contract. Carolyn sent a letter to Martha that stated that we confirmed and acknowledged our recent discussion regarding the extension of the ground lease. The extension will remain on the same terms and conditions with the annual payment of \$6 per year. Norma will write one check for the 5 year extension instead paying the annual amount. Carolyn attached the letter written to Martha to the extended ground lease in digital format..

Discuss other fund raising Ideas for T-shirts and book bags

Chris stated that if we do sell T-shirts they should be one color of ink so it would keep a larger profit margin. Carolyn suggested promoting the shirts as a fundraiser for PAC, which Debra stated that we could not use library property to promote funds to be generated for PAC. It was suggested that we could use the funds to promote literacy or just fund the library in general. Suggestions for the logo should be some sort of short saying with a graphic. There needs to be a mission to generate sales. If we decide to do it there will need to be a committee of two or three people. The question was asked if we wanted to sell t-shirts. Café Press only does T-shirts and if we decide to do other items such as mugs or book bags, they would have to be purchased up front. Chris reviewed all of the steps to setting this up. There needs to be a minimum purchase such as 50 items ordered to get Café Press to print. It was determined to focus on our current fund raisers with continuing to research ideas but not lose our focus on what we are currently promoting. Carolyn will get the data on the past bag sales for our next meeting.

NEW Business

Grant Writing Committee for Author lectures

Linda and Carolyn are on the committee, Carolyn spoke with Diane VanGrunsvan, and she expressed interest but could not meet with the committee until the end of September. The application for the grant does not have to be turned in until October 6. Carolyn has been working with contacting different authors. Linda will work on making some contacts. There were other recommendations that were also discussed. A time will be set to get together for those interested in and anyone interested contact Carolyn. Ideas for other Authors to come and talk were encouraged. Because of this grant, the funds will be for the 2015 year.

Enric Sifa Program Ideas

Enric has a new album coming out this fall and would like the Friends to host an event and have the Friends work with him to promote it. Using an artist reception, we can provide refreshments and there are programs for September and November. Debra suggested that we could use the Art Walk to promote if Enric is available during that time and get the other businesses involved to generate a larger crowd. This event will be held on a Friday evening October 10.

iDonate Fundraiser program

This is an idea for a non-cash giving fundraiser that Carolyn researched. Its website based on donations of such things as boats and cars. This site will do all the work; we would just create a website for it. With what we have going on there may not be enough traffic and it would detract and it was determined that it would not be worth to pursue this at this time.

Formation of an Ownership Committee

Carolyn would like to get some people to be on this committee. Marrina will give Carolyn a list of names and email addresses to contact those members who voted to keep the ground lease to see if any are interested in being part of the committee. These members will be the ones who deal with City Hall and other

WCCLS levy donation should be made. Last year \$100 dollars was donated, Carolyn encouraged us to do it now rather than wait until the end of the year.

A motion was made by Sheila and seconded by Debra to send a check for the Levy for \$200 to PAC. The approval was unanimous.

The library Banner is still missing, anyone that knows it whereabouts is encouraged to contact the library.

Meeting adjourned at 8:35 p.m.

Next Meeting: Monday, 9/8/2014 at 7:30 p.m. at the North Plains Public Library

Director's Report for Friends' Meeting August 11 – September 8, 2014

Summer Reading Programs for All Ages. The general theme is **SCIENCE**. The Children's Slogan is ***Fizz, Boom, Read!*** The Teen Slogan is ***Spark a Reaction***. The Adult Slogan is ***Literary Elements***. Signups to date:

Pre-Readers 51

Elementary School Children 169

Teens 66

Adults 67

FRIENDS OF THE LIBRARY!

PLEASE SIGN UP!

We're shooting for 100!

<http://www.wccls.org/srp/adults/registration>

Wacky Wednesdays are free, hour-long performances for children and their families held at the Jesse Mays Community Hall at 30975 NW Hillcrest Street. Only two performances remain:

Rich Glauber – Music in Action. August 13, 1 p.m.

An upbeat mix of songs, creative movement, storytelling and comedy, all imbued with a healthy dose of good, clean fun.

<http://www.richglauber.com/index.html>

Reptile Man - End of Summer Reading Party. August 20, 1 p.m.

Come celebrate the end of summer and the end of the Summer Reading Program with the Reptile Man. Meet snakes, turtles, lizards & more! You don't want to miss this party!

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

August 13 Story time with Children's Librarian Becky: Crocodiles

August 20 Story time with WCCLS Youth Services & Early Literacy Outreach Librarian Rick Samuelson: Pigs

August 27 Story time with WCCLS Youth Services & Early Literacy Outreach Librarian Rick Samuelson: Colors

September 3 Story time with Miss Marion: School Daze

September 10 Story time with Children's Librarian Becky: Silly Animals

Art Exhibit. The art exhibit now on display in the Library through August features historic North Plains Elephant Garlic Festival posters - one for each of the 17 years the festival has occurred. The creator of nine of these colorful posters was Brenna White of Tualatin.

The art exhibit on display in September and October will feature the **Guardian Relics by Patricia Cochran**. "I see my glassed figures as haunting little relics

that nod to our common past - a time when we lived in tribes, or clans, or villages and worked together to survive. By placing my figures in groupings, and combining tiny treasures of nature with scraps of fabric and bits of bead, I hope to evoke within the viewer an echo of recognition to an ancient time when ancestral voices sang, a tree was sacred, or the earth was venerated. Art has the power to help quiet our busy lives. It gives us a place to focus our attention and allow the inner voices to speak. It can connect us with our past and those who came before us." A reception for the artist will be held on **Friday, September 12** from 6:00-7:30 p.m. at the Library. Refreshments will be served.

Quilt Display. The quilt on display over the checkout desk throughout the month of August was created just this past winter by local resident Jo Ann Tannock. Titled "Star of the Orient," it features a black background with stars of solid colors and was machine-pieced and hand-quilted.

Writers' Group. Share your writing projects and receive feedback from peers on **Thursday, September 4** at 6:30 p.m. New members are welcome to join. (This is not a teacher/trainer-led class.)

First Friday Flick – Join us on the first Friday of each month at the Jessie Mays Community Hall at 30975 NW Hillcrest Street at 6 p.m. for a FREE movie showing. On **Friday, September 5**, come see *Muppets Most Wanted*, a PG-rated animated film in which the Muppets find themselves involved with jewel thieves lead by a [Kermit the Frog](#) imposter.

Friends of the Library. There will be a general meeting of the Friends on **Monday, September 8** at the Library from 7:30-9 p.m. New members are welcome to attend.

Library Book Club. No meeting in August. Join us on **Wednesday, September 24** at 7:30 p.m. at the Library to discuss [The Goldfinch](#) by Donna Tartt.

Library Card Sign-up Month and Lucky Library Barcode Contest

Since 1987, Library Card Sign-up Month has been held each September to mark the beginning of the school year. It is a time when the American Library Association and libraries across the country remind parents that a library card is the most important school supply of all. In North Plains, we celebrate the month with the Lucky Library Barcode Contest. Match your library card with the numbers on the barcode list each week to win your choice of yummy prizes.

Coming in September - Blind Date with a Book. Can't decide what to read next? Looking for something new? Let us surprise you. Choose a specially-wrapped book from our display based on the brief description of the book's genre and age group (teen or adult). Take it home, unwrap, and read! Then, fill out the enclosed review card and bring it back to the Library where it will be placed in a

drawing to win a \$20 Barnes & Noble gift card. Return the book, and go on another blind date!

Circulation Statistics for Fiscal Year 2013-2014. WCCLS Director, Eva Calcagno, recently noted two trends. 1) Countywide, e-book circulation is again up almost 55% from the previous year. WCCLS purchases most e-books for the entire county, and that funding was recently increased, which undoubtedly helped maintain this growth. The total e-book circulation countywide now equals the total circulation of Garden Home and Cornelius libraries combined. 2) The total countywide circulation of all other materials was 2.5% less than the previous year, or a reduction of about 328,000. The Shute Park Branch Library was closed for 8½ months of the year, and its circulation was down 72% or about 394,000 from the previous fiscal year. The amount that overall circulation was down roughly equals the amount that Shute Park was down, implying that otherwise, circulation countywide has leveled but did not decrease. The three public libraries with increases in circulation were Banks (2.39%), North Plains (.96%), and Hillsboro Main (17.03%), which picked up patrons from the Shute Park closure.