



**Minutes of Meeting For
Friends of North Plains Public Library
North Plains Library  North Plains, OR
September 14, 2015**

Officers Present: Carolyn Leavitt, President; Norma Tucker, Treasurer; Marrina Abeln, Secretary

Members at Large Present: Mark Susbauer, Sheila Nelson, Lynda Jones, Chris Lantz

Others Present: Debbie Brodie, Debbie Olson, Mike Spooner

Absent: Margaret Reh, Vice President

Friends Meeting called to order by Carolyn Leavitt at 7:04 p.m.

Carolyn started the meeting with welcoming our newest member Mike Spooner.

APPROVAL OF MINUTES:

Norma Tucker made a motion; Lynda Jones seconded the motion to approve the July 2015 minutes. The minutes of the meeting were unanimously approved.

LIBRARY DIRECTOR REPORT: Debbie Brodie

Debbie passed around her report and the first item she highlighted the artist for the Art Exhibit which was a last minute substitution was a local resident Sarah Stanze, this is her first official show. Jackie would like a reception hosted in her honor to be held Saturday October 3. Debbie asked if the friends could provide treats, flowers and some decorations. November-December will be Hawaiian themed paintings by Patrician Cochran. Carolyn will follow up with the Garden Club about donating flowers for our events.

To see the full report, select the blue link to view the [Library Director's Report](#)

COMMITTEE REPORTS:
Treasurer: Norma Tucker

FNPPL Balance Sheet

As of Aug 10, 2015

Assets:

Checking	\$4,860.66
Money Market	\$18,428.49
Petty Cash	\$132.00

Total Assets: \$23,421.15

Income:

Membership	\$232.00
Online Book Sales	\$153.59
Donations	\$50.00
Used Book Sales	\$3,054.43
Raffle	\$35.00
Fred Meyer Rewards	\$180.90
Transfer from Market Svgs	\$2000.00

Expenses:

City of NP / Books	\$3000.00
Author Event	\$250.05
Membership Mailings	\$58.74
Petty Cash	\$120.00
Youth Programs	\$550.00
Fund Raising	\$15.00
Online Sales	\$16.49
Garlic Festival (snacks)	\$74.49

As of Sept 13, 2015

Assets:

Checking	\$5,764.58
Money Market	\$18,428.80
Petty Cash	\$12.00

Total Assets: \$24,205.38

Income:

Membership	\$370.00
Online Book Sales	\$263.00
Donations	\$600.00
Used Book Sales	\$39.50
Amazon Online	\$23.99

Expenses:

Community Outreach	\$134.00
New Library Hours Magnets	\$115.00
Volunteer Rewards	\$55.45
Bank Fees	\$50.82
Fund Raising	\$37.30

Carolyn along with Mark S. and Norma T. did an audit of the books and this is now complete. The taxes are also complete for the year. Finances are now current and up to date.

Membership: Carolyn Leavitt

Currently there are 45 members who have renewed and a few that have not yet renewed. Carolyn will send out a reminder email to those who have yet to renew. There were two new members since our last meeting.

OLD BUSINESS

Evening with an Author report – Lynda Jones

Linda reported that the event with Molly Gloss was very well received; everyone had a wonderful time with almost 40 people in attendance. The next event will be in October with Dr. Kathy Masarie, her book called *'Face to Face'* talks about how to deal with kids in the age of media. This will be the final Author event this year. Carolyn requested a flyer to be available at the next school event for our last Author series. Debbie reported that the school is having a curriculum night and Jackie will have a table. Carolyn would like to see the flyer prepared to distribute and will send the remaining information to Chris to finalize the flyer.

EGF Book Sale Report – Debbie Olson / Norma Tucker

Debbie Olson reported that we had 318 volunteer hours with 23 adults and 9 youth who participated in the set up and operation for the Garlic Festival book sale. The 3-day event brought in \$3023.93 in total sales. Chris Lantz and Jennifer Knowles provided the ability to use the square, which allowed debit card payments instead of cash only. There were 31 transactions, yielding \$403 in sales. It was very organized and a fun event. The Sunday afternoon bag fill for \$5 was very successful in getting books sold. Garden Home came after the sale and took some of the books; the remaining boxes of books were donated to Goodwill to allow us start fresh. Lynda made a request to allow her to take the donated DVD's that are not sold online and give them to a group who ships them to military soldiers.

Library Hours Magnets Report

Carolyn passed around the new magnets and Debbie attached some to the return book box behind the library. Carol and Debbie are working with the Chamber of Commerce who is resurrecting the welcome wagon again. Debbie wants to make sure we have enough magnets to include in the welcome baskets for the all the new builds. Carolyn assured her that the Friends can order more as needed. Carolyn would also like to include membership information in the welcome packet highlighting our group and inviting the new residents to become a member of the Friends group.

RACC Grant for 2016 OBOC Program Report - Carolyn

Carolyn reported that while we were approved to apply for the RACC grant for OBOC with a query of the group during the book sale, decided not to apply. The consensus is to focus on the expansion of the online sales in our desire to move our operation to the yellow house will be the main focus over the next several months.

PFL Levy Report – Debbie Brodie

There is a list of 4 people signed up to distribute lawn signs. There also is a downloadable sign on PFL.org that can be printed and posted in windows of cars and homes. The big push will start in October, Sheila reported. The group wants to target their publicity right before its time to vote to keep it fresh right before voting time. Carolyn reported that the letters asking for donations have gone out.

NEW Business and Announcements

Report of Meeting with Blake Boyles and NP City Council – Carolyn

Norma and Carolyn had a meeting with Blake and he was very receptive to the Friends taking over the Yellow house. He has the paint; he assured that the house would be cleared out before we take it over. Carolyn and Norma then attended the City Council meeting and Carolyn presented the Friends plan to use the yellow house for the online book sale presenting a possible floor plan drawn up showing the layout. The concerns were shared with the City Council regarding the size of the annex and our inability to post more books due to lack of space.

Report on new shelving donation

There was 70 feet of library shelving donated to us from Linn Benton College. Debbie Olson and Carolyn went and picked them up, Chis helped with the unloading and Wayne Holmes provided storage for them until they are able to be installed in the yellow house.

Discussion about ONLINE book sales expansion and move to the Yellow House.

Carolyn reported that if we get the yellow house we would need to clean it up and paint it. The electrical is okay but we will need to improve the lighting. Carolyn would like to draw up an agreement with the city stating responsibilities between the Friends and the City. The City has put the Friends group on their agenda for the next meeting held on Monday October 21. Margaret requested a report ahead of time so it can go out in the City Council packets for them to review. Carolyn or someone with the Friends online sales group will need to write up a report that will pitch our cause stating what we want exactly to do with the yellow house. Should we decide to go ahead with the plan it will require quite a bit of work and commitment to get the house fixed up and relocate all the books. Carolyn would like to see a committee formed that would work together starting with the report, which can be presented to the City. One of the points that Carolyn made at the City Council meeting was sharing statistics from

the Hillsboro Library online sales. The benefit of the yellow house will allow us to post more books, sell more books, making it a significant fundraiser for the FNPPL. Carolyn asked for a consensus from the Friends group to see if there is enough support, to go forward with this project to explore our use of the yellow house, several agreed to this. City Council also is in support of our project to take over the yellow house for the online book sales. The next step is to draw up a plan between the Friends and the City to determine who is monetarily responsible for the things that will need to be done.

Book Sale for Next year –

There was discussion regarding holding a book sale next year and most felt it went well; Some concern was raised in regards to having room to store the books, allowing us to not have to move them around multiple times. Several agreed in having a book sale next year.

Carolyn would like to find a permanent person to take over and manage the red cart. A suggestion was made to post the position publicly within the Friends group to see if there is anyone who would be interested in taking on this project. Anyone interested will be able to get more information from Carolyn Leavitt. Carolyn will send out an email to the Friends, in the meantime Carolyn will take it over for now. Mark S. agreed to help after apple picking season.

Request for Label Printer for Online book sales

Chris would like to buy a label printer; this would save time and it would be something that would allow it to be a “peel and stick” rather than cutting and taping the label to the package, as is currently done. The concern is the compatibility with the operating system and current printer. Carolyn suggested waiting until the new printer is hooked up.

Lynda made a motion; Mark seconded the motion to set aside \$250 in preparation to purchase the label printer.

Chris will check out compatibility issues and select the label printer needed. Carolyn will order it from Amazon, using Prime purchase.

Country Wide Friends Meeting – 9/17

Carolyn announced that the next Countywide Friends meeting held at 2 pm at the Beaverton library, the topic will be - recruiting new members. Norma, Sheila and Carolyn will be going. Carolyn will report at the next Friends meeting.

Other Business

Carolyn is asking more people to step up and volunteer for movie night to help Marrina and Sam with making popcorn, and supervision for the kids. Anyone interested in doing this can talk with anyone at the Library or Carolyn Leavitt.

Carolyn reported that our directors and liability insurance has increased. The increase was \$81 and will stay that way for three years.

The last item of business discussed was a fall harvest potluck held at Carolyn's house, dates were discussed and a date was set for Sept 25, Carolyn will send out an email invite to all Friends members along with directions.

Debbie Brodie had one more item of business. She reported that Beaverton, Cedar Mill and North Plains Library got a grant for painting lessons; the class was limited to 20 participants which was free. At culmination of these classes on Friday night, October 30, there will be an open house. Debbie wanted to confirm that the Friends would be available to host a reception for this event. The Friends agreed to host this event.

Meeting adjourned at 8:30 p.m.

Next Meeting: Monday, 10/12/2015 at 7:00 p.m. at the North Plains Public Library

Director's Report for Friends' Meeting – September 14, 2015

Statistics for Fiscal Year 2014-2015:

The Library checked out **60,889** physical items – books, magazines, DVDs, and other media, while **2,523** e-books were checked out by North Plains card holders.

There were **37,652** people who came into the Library during open hours.

The Library's public computers were used for **4,640** hours, and there were **1,494** hours of wireless use.

Since July 1, **1,089** people have attended Storytimes, **309** people have attended the First Friday Flicks, **993** people have attended a Super Saturday/Wacky Wednesday/Summer Reading event, and **397** people came to LEGO Palooza days.

Since July 1, **484** people have attended one or more Art Receptions, Book Club meetings, Author Lectures, Writers' Group meetings, classes, and Library Volunteer Recognition events.

Statistics for the Month of July, 2015:

The Library checked out **5,281** physical items – books, magazines, DVDs, and other media, while **263** e-books were checked out by North Plains card holders.

There were **3,425** people who came into the Library during open hours.

The Library's public computers were used for **457** hours, and there were **184** hours of wireless use.

In July, **42** people attended Storytimes, and **291** people attended Wacky Wednesday Summer Reading events.

Statistics for the Month of August, 2015:

The Library checked out **5,284** physical items – books, magazines, DVDs, and other media, while **294** e-books were checked out by North Plains card holders.

There were **3,447** people who came into the Library during open hours.

The Library's public computers were used for **499** hours, and there were **228** hours of wireless use.

In August, **51** people attended Storytimes, and **214** people attended Wacky Wednesday Summer Reading events.

Full statistics may be viewed at www.nplibrary.org under Library Board/Library Statistics.

New Quilt for Raffle. Many thanks to Westside Quilters Guild members for their generous donation of a new, colorful quilt for the Library to raffle as a fundraiser. Tickets are now on sale and will be sold throughout the coming year until the winning ticket is drawn at the annual Elephant Garlic Festival in August 2016. Each ticket is \$1, or 6 tickets will be issued for \$5. This year's beautiful quilt was created by Marcia Elliott and is titled, *Japanese Lanterns*. It will be continuously on display in the Library.

The winner of the 2015-2016 raffle quilt was Meredith Bach of North Plains.

Library Card Sign-up Month and Lucky Library Barcode Contest

Since 1987, Library Card Sign-up Month has been held each September to mark the beginning of the school year. It is a time when the American Library Association and libraries across the country remind parents that a library card is the most important school supply of all. In North Plains, we celebrate the month with the Lucky Library Barcode Contest. Match your library card with the numbers on the barcode list each week to win your choice of yummy prizes.

Banned Books Week – Celebrating the Freedom to Read. Banned Books Week is an annual event, and will be held this year from **September 27 through October 3**. It highlights the value of free and open access to information. Banned Books Week brings together the entire book community – librarians, booksellers, publishers, journalists, teachers, and readers of all types – in shared support of the freedom to seek and to express ideas, even those some consider unorthodox or unpopular. Come to the Library to see our display celebrating the freedom to read.

Writers' Group. Share your writing projects and receive feedback from peers on **Thursday, October 1** at 6:30 p.m. New members are welcome to join. (This is not a teacher/trainer-led class.)

First Friday Flick. Join us at Jessie Mays Community Hall on **Friday, October 2** at 6 p.m. to watch the newest version of Disney's classic movie, *Cinderella*. This film is rated PG. Popcorn will be served.

Art Exhibit. The art exhibit in the Library's computer room through the months of **September and October** features photography by Portland resident Sarah Stanze. She finds inspiration in nature and is constantly amazed by the stunning diversity of the Oregon landscape. This is her first official show. Join us for a reception for the artist on **Saturday, October 3** from 6:30-8 p.m. Refreshments will be provided.

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

- **September 16** Special Guest Storytime: Nicki and Her Pet Tarantula, Walkity
- **September 23** Storytime with Youth Librarian Jackie: Hippos
- **September 30** Storytime with Youth Librarian Jackie: Birds
- **October 7** Storytime with Miss Marion: Cat and Mouse Game
- **October 14** Storytime with Ranger Lauren: Bedtime
- **October 21** Special Guest Storytime: Razor, the Pot-bellied Pig

- **October 28** Storytime with Teacher Barbara: Frogs and Toads

Lego Palooza. Drop in between 11 a.m. and 2 p.m. on **Friday, October 9**, a No-School Day, for LegoPalooza at the Jessie Mays Community Hall. Hang out and build with Legos or Duplos that we provide. (Please leave yours at home and ours there.) Kids, teens, and adults are welcome to participate.

Super Saturday. Magician Jeff McMahon will bring his Family Magic show to Jessie Mays Community Hall on **Saturday, October 10** at 1 p.m. One of the top magicians in the Pacific Northwest, Jeff always leaves his audiences amazed, laughing, and thoroughly entertained. All ages are welcome to attend.

Friends of the Library. There will be a general meeting of the Friends on **Monday, October 12** at the Library from 7 to 9 p.m. New members are welcome to attend.

Teen Read Week™. Teens, stop by the Library's computer room between **Saturday, October 17 and Saturday, October 24** to pick up a free book to keep as your own. Teen Read Week™ is a national adolescent literacy initiative created by the Young Adult Library Services Association (YALSA). It began in 1998 and is held annually during the third week of October. Its purpose is to encourage teens to be regular readers and library users.

Quilt Display. The quilt on display above the checkout desk throughout the month of **October** is a Pumpkin Quilt by Paula DiNovo of the West Side Quilters Guild.

Library Book Club. The Book Club will meet at the Library on **Wednesday, September 30** at 7 p.m. to discuss All the Light We Cannot See by Anthony Doerr. The author, whose book won the 2015 Pulitzer Prize for fiction, has created an amazing novel about a blind French girl and a German boy whose paths converge in occupied France as both endure the devastation of World War II. New members are welcome to attend.

The Book Club will meet at the Library on **Wednesday, October 28** at 7 p.m. to discuss The Meaning of Human Existence by Edward O. Wilson. The Pulitzer Prize-winning biologist examines what makes human beings supremely different from all other species and posits that we, as a species, now know enough about the universe and ourselves that we can begin to approach questions about our place in the cosmos and the meaning of intelligent life in a systematic, testable way. New members are welcome to attend.

Free Drawing and Painting Classes. Learn How to Capture Your World with Watercolor and Pen. The North Plains Public Library received a grant from Lifetime Arts, Inc. to host a free skill-building art workshop series for adults 55 and older to foster mastery of drawing, painting, and art journaling. Led by professional teaching artist, Valerie Sjodin, classes are currently being held at the Jessie Mays Community Hall on Thursdays from September 10 through October 29 from 1 to 3 p.m. At the culmination of the classes, on the evening of **Friday, October 30**, there will be a free

public celebration at the North Plains Public Library beginning at 6 p.m. to showcase the finished art products and highlight the achievements of every participant.

“Creative Aging” is the practice of engaging older adults in participatory, professionally run arts programs with a focus on social engagement and skills mastery. This movement is about providing opportunity for meaningful creative expression through arts workshops. Proponents of creative aging recognize growing older as a time of life with abundant but untapped potential for personal growth and enhanced well-being.

In this grant-funded 8-week workshop series, participants will explore the process of making a visual book, learning drawing with pencil and pen, learning watercolor painting, and applying journaling techniques to accompany the images. Participants will be encouraged to celebrate their local community and nature, and to build relationships with neighbors in a relaxed environment. Processes will include painting from life and photo reference. All supplies will be provided at no cost to participants.

For information about Lifetime Arts, Inc. and Creative Aging, visit this website: <http://www.lifetimearts.org/>. For information about Valerie Sjodin, visit her website: <http://valeriesjodin.com/>.

Halloween Treats. Everyone is welcome to come by the Library between 2 and 5 p.m. on **Saturday, October 31** to receive a yummy treat! Wearing of costumes is encouraged!

Free Math and Science Tutoring. North Plains Public Library now has a Math and Science Tutor available to assist students every other Saturday. Math tutoring is available for students in elementary through college grade levels. Science tutoring is available for elementary and middle school grade levels. Please call the library at 503-647-5051 to make a reservation.

New Employee. Library Clerk Jeff Clark was recently hired for an average of 12.5 hours per week. His background is as a school teacher and kayaking instructor. He and his family own a farm outside of North Plains, and in years past, it is Jeff who has brought the baby goats to Special Guest Storytimes. He has also been hired as the Library’s Maintenance Worker for an average of 3.0 hours per week. In this capacity, Jeff does special landscape projects in the summer time and interior maintenance and computer cleaning in the winter months.