




**Minutes of Meeting For
Friends of North Plains Public Library
North Plains Library  North Plains, OR
April 11, 2016**

Officers Present: Carolyn Leavitt, President; Norma Tucker, Treasurer;

Officers Excused: Margaret Reh, Vice President; Marrina Abeln, Secretary; Mark Susbauer, member at large.

Members at Large Present: Lynda Jones, Chris Lantz

Others Present: Carol Aldrich, Debbie Olson, Marianne Vandervelden, Linda Lybecker

Friends Meeting called to order by Carolyn Leavitt at 7:05 p.m.

APPROVAL OF MINUTES:

Chris Lantz made some corrections to the minutes and made a motion to approve them as corrected; Debbie Olson seconded the motion to approve the March 2016 minutes. The minutes of the meeting were unanimously approved.

LIBRARY DIRECTOR REPORT: Carol Aldrich

Carol reported that the coffee cart has only averaged 2-3 cups a day. It will take a while to get established. Staff is thinking of adding chairs and a table outside when weather gets better. Book Babies is going well with Lauren Upshaw. Over 4,000 hours of volunteers donated last year with 144 volunteers giving service to the Library. New this year is a 100 Hour Badge. Volunteers this year and last who donated 100 hours will be given a Name Honor Badge placed in a book of their choosing from a list of new books. Jackie has a Haiku Contest beginning April 20th. The Library is still looking for a Volunteer Math Tutor. Comic Book Day is coming up in May.

To see the full report, select the blue link to view the [Library Director's Report](#)

LIBRARY BOARD REPORT: Mark Susbauer

Mark gave a written report in his absence since he is at the City Budget Committee meeting. The Library Board met on March 16th, 2016. Statistics report noted that checkouts were up by a couple hundred items from previous month. Also door count was up. The current

budget is on track except HVAC is overdue. The Board went over and discussed the 2016 Patron Survey results. Only 6.3% returned out of 1260 surveys sent out. Previous years averaged 12% or better. The Board spent considerable time going over the Library Budget for 2016-2017. If approved, this new budget could be in excess of \$100,000 over this year's budget. Some of the items that will increase: full time Library Director, various other positions increased hours, additional library materials and services. They also talked about getting the word out about the Board position vacancy starting in July. This person will have to live in the city limits. Next Board meeting April 20, 2016.

COMMITTEE REPORTS:
Treasurer: Norma Tucker

FNPPL Balance Sheet
 As of March 31, 2016

Assets:

Checking	\$4014.38
Money Market	<u>\$18431.05</u>
Total Assets:	<u>\$22,445.43</u>

March Income:

Online Sales	\$270.67
Used Books	\$92.00
Amazon Smile	\$59.49
Transfer from Money Market	\$2000.00

March Expenses:

Yellow House (FOBS)	\$961.54
Volunteer Rewards	\$47.70
Movie Night	\$37.55
Super Saturday	\$950.00
Library Collection	\$500.00

Movie Night – Marrina

More popcorn is needed for next month.

Book Cart – Mark

Chris has talked to Mark and will designate an area in the FOBS house for books set aside for the book cart. Sales are increasing.

OLD BUSINESS –

FOBS House Update – Debbie O., Chris & Lynda

The moving of online books from Jessie Mays to the FOBS house went very smoothly. Books and bookshelves have been removed from the JM Annex. Books are also out of the storage facility. Online sales were shut down for 2 weeks only. We are now up and operating out of the FOBS house with 4 computers online. Books are still being donated via the book drop at JM. A sign will be posted to inform folks of our new location. The City will move the book drop when they are able. In the meantime, books will be left on the front porch of the FOBS house. The Fire Dept. installed 2 new working fire alarms and inspected the fire extinguisher. The electrician will complete the lighting installation this week. The bathroom is the only remaining room to be painted. The double sided shelving will be installed once the lighting is completed. Carol will see to moving the old surplus computer equipment to the storage unit this week. After the old computers are removed, the 2 new remaining computers will be set up in the main room for online sales. Lynda has made great progress cleaning up and removing the blackberries and ivy in the backyard. Charlie will get it mowed soon. Someone has been driving in wet areas of the front yard and leaving ruts. Lynda will place some large stones to prevent this from re-occurring.

Planning for 10 year Anniversary Celebration – April 29, 2016

Margaret and Carolyn have worked on invitations, but feel it isn't worth the effort to continue. Carolyn will send the invitations to Carol to be handed out at the main desk. Also an invitation will be sent out via Vertical Response to the Newsletter Buzz email list. The party will be kept simple with cake, water, decaf coffee and purchased hors d'oeuvres. The table will be re-located back into the program room. Robinson's florist will be asked for a floral arrangement and Norma has gotten balloons and 6 small plants to be given later to staff members. Marrina may still make a slide presentation to exhibit.

Travel Lecture – presented by John Driscoll

Refreshments will be light, and leftovers can be saved for the Anniversary Gala as well. Coffee and water will be served. Carolyn will bring some flowers.

WCCLS Friends Meeting Report

Carolyn reported that she and Diane attended and were served a nice lunch. No meeting business was attended to. It was just a thank you luncheon for the PFL work.

OBOC 2017 – “Short Nights of the Shadow Catcher” by Edward Curtis

Diane contacted Lake Oswego about their books. We will ask for only 50 books which will be distributed to the NP Book Club and interested patrons. No grant will be applied for and no programs are planned.

NEW Business and Announcements

New swinging reader board is needed

A motion was made by Debbie O. seconded by Lynda to purchase a new board for the Library and passed unanimously. Carolyn will contact the staff for sizing and will

purchase the board. The old board will be saved for the Friends to use at the storage facility.

Free Comic Book Day

It was decided that we would not sell used books along with the free comic books this year. Last year's proceeds did not justify a day spent sitting at a table outside the Library.

EGF Book Sale – Aug 12-14, 2016

We definitely plan to hold a used book sale at the EGF this year again. We will check again with Margaret to be sure that we have reserved the JM hall for the entire week prior to the sale for set up purposes.

Meal-On-Wheels Donation Request

The request was discussed and rejected since it does not fit with our mission and we have limited funds right now to contribute to other community charities.

Upcoming Friends Board Nominations

Marianne Vandervelden has agreed to join our Friends Board as a member at large beginning in July 2016. Norma says she will continue as Treasurer, Lynda said she will remain on the Board as member at large. We will put together a slate of officers and members at next month's meeting. Also Norma will have a proposed Budget for 2016-2017 to review.

Library Board Position Opening

Announcement was given of the current opening on the Library Board.

Guest Visitor – Linda Lybecker

Linda is conducting a survey of qualities we wish to see in our next Library Director. Much input and discussion was given. Linda will combine all the input into a report given to the selection committee. The process will continue through August. Debbie B. has agreed to work with the new Director to ensure a smooth transition.

Meeting adjourned at 9 p.m.

Next Meeting: the next meeting will be Monday, 5/9/2016 at 7:00 p.m. at the FOBS House hopefully

Director's Report for Friends' Meeting – April 11, 2016

Statistics for the month of March, 2016:

The library checked out **5,905** physical items – books, magazines, DVDs, and other media. Of the first-time checkouts, **41%** were checked out from the Self Check machine. A total of **340** e-books were checked out by North Plains card holders.

There were **3,468** people who came into the library during open hours.

The library's public computers were used for **374** hours. An additional **179** hours were logged on the library's Wi-Fi system.

There were **64** children and adults who attended storytimes, and **25** who attended the movie *Hotel Transylvania 2*.

There were **17** people in attendance to discuss the Book Club selection, *Mary Coin* by Marisa Silver.

Hours spent in donated time to the library by Friends, Volunteers, and Library Board members totaled **516**.

Facebook followers now total **279**. There were **1,566** total Website visits.

Full statistics may be viewed at www.nplib.org under Library Board/Library Statistics.

Upcoming Library Activities from April 11 – May 9, 2016:

Morning Coffee Cart. We want you to think of the North Plains Public Library as your “third” place – the place besides home (number 1) and work (number 2) where residents automatically know to go for meetings, to take classes, to hang out. This is about the LIBRARY being the living room or the front porch of our community. Although regular library services (computer access, staff assistance) are not available until 10 a.m., we now open our doors every weekday morning at 8 a.m. for you to come have a cup of coffee (\$1 for 12 oz, \$.50 for refills), read a newspaper (*USA Today, Oregonian, Hillsboro Tribune, Hillsboro Argus*) or magazines, and check out holds and other library materials on the SelfCheck machine. Come enjoy our beautiful library and what it has to offer while enjoying a fresh brew, served by our dedicated cadre of Library Volunteers.

Volunteer Math Tutor Needed. North Plains Public Library is seeking a Math Tutor to assist students at various proficiency levels from elementary through high school grades. Applicants will be processed through the library's regular Volunteer Program which requires fingerprinting and a background check. Please call Carol Aldrich, Library Volunteer Coordinator, at 503-647-5051 to learn more about this opportunity.

Quilt Display. The quilt to be displayed in **April** will be that which was donated to the library by the Westside Quilters Guild to raffle as a fundraiser. This beautiful and

colorful quilt was created by Marcia Elliott and is titled *Japanese Lanterns*. Tickets are now on sale, and the winning ticket will be drawn at the annual Elephant Garlic Festival in August 2016. Each ticket is \$1, or 6 tickets will be issued for \$5.

Writers' Group. This group is currently taking a hiatus. In the fall, it will be determined if members will resume having regular meetings at the library.

Craft Guild Meetings Resume. The dedicated group of knitters, crocheters, and quilters that formerly met monthly in the evenings has now moved its get-togethers to the second Tuesday MORNING of each month from 8 to 10 a.m. Beginning on **Tuesday, April 12**, anyone interested in gathering for camaraderie (and coffee) as you work on your individual projects is welcome to do so at the library. Bring your yarn or cloth and needles (or other craft projects) and expect to make new friends and share ideas. (Note: this is intended to be an informal get-together of crafters; individual or class instruction will not be available.)

NEW! Book Babies Storytimes. Babies 0-12 months are invited to hear stories, enjoy finger plays, and share songs and rhymes every Wednesday at 10:30 a.m. in the children's section of the library.

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the library.

- **April 13** Storytime with Teacher Barbara: Curiosity and Surprises
- **April 20** Special Guest Storytime: Becky's Bunnies
- **April 27** Storytime with Youth Librarian Jackie: Owls
- **May 4** Storytime with Miss Marion: Flowers

National Volunteer Week. Join library and other city staff on **Thursday, April 14** at the Jessie Mays Community Hall to honor all city-wide volunteers at the annual Volunteer Recognition Spaghetti Feed from 6 to 8 p.m. This free event is open to the public.

Fifth Annual Haiku Contest. Celebrate National Poetry Month with us this April. Enter your haiku poems between **April 20** and **May 18**. This year's theme is Alice in Wonderland/Alice Through the Looking Glass - recognizing the new movie, *Alice Through the Looking Glass*, to be released on May 27. Contest winners from each of three age groups (K-6, 7-12, Adult) will each receive \$20 gift certificates to Regal Cinemas, good for seeing any movie.

Library Board. There will be a meeting of the Library Board on **Wednesday, April 20** at the library beginning at 7 p.m. This will be the annual joint meeting and dessert potluck with the Banks Library Board. North Plains Library Strategic Planning Goals will be shared.

There will be an opening on the board to fill a four-year term from July 1, 2016 through June 30, 2020. This position requires that the appointee reside within the city limits of North Plains. Applications may be found online at http://cityofnp.org/files/2714/5815/3567/Library_Board_Application_2014.pdf

and must be submitted to City Hall by May 16, 2016. City Council will make the appointment at its June 20 meeting.

Art Exhibit and Travel Lecture. Join us on **Friday, April 22**, at 6:30 p.m. for a free travel lecture by North Plains' resident John Driscoll entitled *Traveling the Inside Passage for 1,400 Years*. Driscoll, a photographer and naturalist, is exhibiting some of his favorite photos at the Library through **April**. His works feature local images as well as those captured while traveling to western British Columbia and Alaska, and this will be the focus of his talk. He has been photographing for several years, especially focusing on nature. John is also a volunteer naturalist for Metro and Tualatin Riverkeepers, leading field trips for school-aged children.

The art exhibit in **May** and **June** will feature photographs by Alicia Kroell.

Library Book Club. On **Wednesday, April 27** beginning at 7 p.m. at the Library, the book *Astoria: John Jacob Astor and Thomas Jefferson's Lost Pacific Empire* by Peter Stark will be discussed. From the publisher: "Astoria is the harrowing tale of the quest to settle a Jamestown-like colony on the Pacific coast. Astor set out to establish a global trade network based at the mouth of the Columbia River in what is now Oregon, while Jefferson envisioned a separate democracy on the western coast that would spread eastward to meet the young United States. Unfolding from 1810 to 1813, Astoria is a tale of high adventure and incredible hardship, drawing extensively on firsthand accounts of those who made the journey. Though the colony itself would be short-lived, its founders opened provincial American eyes to the remarkable potential of the western coast, discovered the route that became the Oregon Trail, and permanently altered the nation's landscape and global standing." New members are welcome to attend. Refreshments will be served.

Ten-Year Library Anniversary Gala. Come one, come all! Join us at the library to celebrate ten years of service in our beautiful building on **Friday, April 29** from 6 to 8 p.m. It was on this same day in 2006 that our doors first opened to the public. Wayne Holm and his wife Jeanie donated the building to the Friends of the North Plains Public Library. The City of North Plains is responsible for its operations and upkeep. Read about our history (<http://nplibrary.org/about-us/library-history/>) and come celebrate with us!

First Friday Flick. Join us at the Jessie Mays Community Hall on **Friday, May 6** at 6 p.m. for a free showing of the British stop-motion animated movie, *Shaun the Sheep*. As leader of his flock, Shaun thinks and acts like a person in the barnyard, which usually gets him into madcap adventures and into trouble. Popcorn will be served.

Free Comic Books! Celebrate and discover the amazing world of comic books! Stop by the Library between 11 a.m. and 4 p.m. on **Saturday, May 7**, during North Plains' citywide Garage Sale Madness Day, to receive your own free comic book provided by Diamond Comic Book Distributors. Free Comic Book Day is an annual event sponsored across North America by participating comic book specialty shops.

Friends of the Library. There will be a general meeting of the Friends on **Monday, May 9** at the library beginning at 7 p.m. New members are welcome to attend.

SAVE THE DATES:

Thursday, May 12, 6:30-8 p.m. Growing Tomatoes in the Pacific Northwest presented by Master Gardener Bob Falconer at the library.

Super Saturday – *The Portland Ballet*. Members of The Portland Ballet Youth Company will come to North Plains to perform in the fifth annual preview of excerpts from the upcoming Spring Concert. This free program will begin at 1 p.m. on **Saturday, May 14** at the Jessie Mays Community Hall. The excerpts will include both traditional and modern pieces. All ages are welcome.

Thursday, June 9, 6:30 p.m. Author and Holocaust Survivor Alter Weiner at Jessie Mays Community Hall.