



**Minutes of Meeting For  
Friends of North Plains Public Library  
North Plains Library  North Plains, OR  
November 14, 2016**

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**Officers Present:** Carolyn Leavitt, President; Margaret Reh, Vice President; Norma Tucker, Treasurer; Marrina Abeln, Secretary

**Members at Large Present:** Mark Susbauer, Sheila Nelson, Chris Lantz

**Others Present:** Will Worthey

**Friends Meeting called to order by Carolyn Leavitt at 7:00 p.m.**

**APPROVAL OF MINUTES:**

***Margaret Reh made a motion; Chris Lantz seconded the motion to approve the October minutes. The minutes of the meeting were unanimously approved.***

**LIBRARY DIRECTOR REPORT: Will Worthey**

Everything is progressing along smoothly. Will has taken over the majority of the storytimes for the little ones on Wednesdays. The transition of director is complete.

To see the full report, select the blue link to view the [Library Director's Report](#)

**LIBRARY BOARD REPORT: Mark Susbauer**

Board met on Oct 19, all board members were present along with the Library Director Will Worthey and two City Council members, Butch Kindel and Charlyn Newton. The Library directors report was reviewed and it was noted that the circulation for Sept 2016 was up 5.8% over Sept 2015, which was counter to the decline in countywide circulation averages. This could be due to the increase in housing going on in North Plains. Will, the Library Director, would like to see an increase in the materials budget since our circulation is growing and the demand is there. He will be lobbying the city in the hopes of the City increasing its portion of support since WCCLS support increases with the next budget cycle. Mark petitioned the Friends to also consider an increase in the portion that they give to match what Will is hoping the City of North Plains will consider which averages out to be about 3%. This would create more funds to invest in new materials. Under the finance report, the board went over the new report that was formatted differently than previous reports to making it easier to read and understand. A column to the right side has been added to the report with explanations if big differences are apparent. This will create more of a trend that will explain the

what, why, and how the changes happened. Will gave an update on the Foreign Film Night. The planning is complete and a grant has been submitted to the Oregon Cultural Coalition for the money to support the event, which should be determined by December 15, 2016. The meeting wrapped up with making plans for the next several meetings.

**COMMITTEE REPORTS:**  
**Treasurer: Norma Tucker**

**FNPPL Balance Sheet**  
 As of October 31, 2016

**Assets:**

Checking	\$3,402.20
Money Market	<u>\$18,433.08</u>
<b>Total Assets:</b>	<b><u>\$21,835.28</u></b>

**Income:**

Online Sales	\$440.50
Donations	\$100.00
Used Books	\$43.83
Membership	\$25.00

**Expenses:**

Insurance	\$1081.00
Library Materials	\$500.00
Super Saturday	\$225.00
Postage	\$46.75
Movie Night	\$27.75
Taxes, State	\$10.00
Receptions	\$7.59

Carolyn added that the audit is complete, and the taxes are mailed.

**Book Cart – Mark**

The book cart was refreshed today; Mark reported that about 40-45% of the books had been sold since the last time it was restocked, which had been rather low. Cindy Hibray indicated last week the library had sold at least \$20 in materials; there were quite a few DVD's and lot of young adult books, which were placed on the cart.

**Movie Night – Marrina**

Several families have starting attending, parents along with their children, which has set a better environment and less disruptive from some past movie nights. It has been truly moved back into the "family movie night" and the attendance has been great. The movies are popular choices and it really shows by the kids being more engaged.

**Online Book Sales Update – Chris**

Online sales are going great. There is a steady supply of books from donations and the library, which is producing a good supply of books to list. Several volunteers have been going in throughout the week and working through the boxes of books in the back room. Intel offered the Library some technical books and the Library turned them over to the online sales group. The books are still wrapped and hopefully will be profitable to post for online sales, which ultimately produces funds for the friends, and the library. The online sales are getting closer to

the over 40 items sold her month. The minimum book price has been raised to \$5.99, which has produced an increase in the net sales.

### **OLD BUSINESS and Reports:**

#### **Library Magnets Purchase – Chris**

The new library magnets are in and were available to the patrons. Norma reported that the library used up the 500 from last year and if it is decided to create more welcome packets, the new library magnets will be included with the packet.

#### **Fall outdoor yard cleanup at FOBS house – Carolyn**

Marianne has spent several hours sprucing up the yard and cutting back the foliage getting the yard ready for the winter months. Carolyn requested a cleanup party especially for leaf clean up. Carolyn also reported that the food pantry staff has been doing some of the leaf clean up. Depending on weather, we will see how much work will be done outside, but there is also some cleanup needed for inside with the floors and dusting.

### **NEW Business and Announcements:**

#### **Christmas Tree Decorating Party –**

Carolyn will contact Patti Burns regarding the Christmas tree for the Library, the trimming of which can be included with the scheduled work party clean up. A time was set for 10 am, Dec. 3<sup>rd</sup>, to work on the yellow house and the tree as well as the inside work that is needed for the yellow house.

#### **FOBS indoor house cleanup party –**

This clean up party will happen in conjunction with the outdoor clean up. Volunteers will get to choose which they prefer to do. Getting all of these items done during the Saturday clean-up will allow it to all be done on the same day instead of trying to separate them out to different weekends.

#### **End of Year donation letter –**

Carolyn requested help with generating an end of year letter. This has been successful in previous years. Mark Leavitt has started on the draft and Carolyn opened it up for anyone else who wanted to help in the drafting process. Chris and Sheila volunteered to review and help with the process. The letter will be a general ask, but will highlight library materials, updated sound equipment as well as upcoming Library Programs. The letter will highlight what has been accomplished with past donations.

#### **Nike Grant Application – Will**

Will has approached Nike and has submitted an application with Carolyn's help; he is hoping that in getting this grant, it will complete the purchase of computers. While most of their grants go to sports and nutrition, a small portion of funds can be earmarked for capital projects and Will feels that the new computers would finish our

capital project with having new computers to go along with the new monitors that were recently purchased.

**Other Business – WCCLS Meeting**

Carolyn reported from the WCCLS meeting topic about vintage books was very interesting and some of the discussion was about “how to determine their worth”. Some source books were talked about which may be helpful in determining how to assess collectable books and their value which may be of some use to our online book sale group in determining the worth of old collectable books. Their next meeting is scheduled for April 6<sup>th</sup>.

**Meeting adjourned at 8:30pm**

**Next Meeting: Monday 12/12/2016, 7pm at the North Plains Public Library**

## LIBRARY DIRECTORS REPORT November 2016

### STATISTICS FOR OCTOBER 2016:

#### ➤ A SUMMARY OF THE LAST MONTH

- The library checked out 5628 physical items – books, magazines, DVDs, and other media. A total of 378 e-books were checked out by North Plains card holders.
- There were 3262 people who came into the library during open hours.
- The library's public computers were used for 391 hours. An additional 421 hours were logged on the library's wifi system.
- There were 41 children and adults who attended Book Babies Storytimes, 40 children and adults who attended Storytimes for preschoolers, and 18 who attended the movie Jungle book.
- There were 8 people in attendance to discuss the Book Club selection, *The Nazi Officer's Wife* by *Edith Hahn-Beer*.
- Hours spent in donated time to the library by Friends, Volunteers, and Library Board members totaled 543.
- Facebook followers now total 308. There were 150 total Website visits.

Full statistics may be viewed at [www.nplibrary.org](http://www.nplibrary.org) under Library Board/Library Statistics.

#### ANNOUNCEMENTS: ART MATTERS

The following fine objects of art will be on display in the library during November and December.

##### **Quilt of the month**

The quilt on display in November will be Karen Collier's ***Oregon Quilt***. Karen told us a little about the quilt.

*"My daughters made it for me for my 60th birthday. I was living in Nebraska then, and they thought I needed a little Oregon landscape to help me remember Oregon. One*

*daughter (living in Portland) made the inner part of the quilt, and the other daughter (living in southern California) made the outer edges. One of them then put it together, sent it to a friend of mine in Nebraska to quilt, and gave it to me on a "girls trip" to New Orleans. Quite a memorable birthday, don't you think?!"*

The quilt on display for December is scheduled to be **Birth of Stars** created by West Side Quilters Guild member Sharon Kennedy. Sharon Kennedy shared this story about her quilt.

*"In 2011, a friend signed me up for Marci Baker's class at Sharon's Attic Quilt Shop in Aloha. For the class, each student picked a quilt pattern from Marci's book. New to quilting, I had no idea how to select the fabrics. I picked the red/white/black color scheme, and Sharon and Marci helped me select an appropriate mix of lights, mediums and darks. They asked me several times whether I was sure that I wanted to use that pattern as my first quilt. What I did not realize was that they were asking because the pattern was intended for an experienced quilter! I will admit that I shed a few tears of frustration before the quilt was finished. Now that it's done, however, I love it. I think it will always be my favorite."*

### **Artist's trading card**

Each month Marie Buckley and other local artists meet to share Artist Trading Cards (ATCs). These miniature works of art are designed to match a set theme and are about the size of a baseball card. The event occurs at 6 p.m. on the third Thursday evening of each month. This is a fun way to meet other artists and exchange art creations. The ATC exchange is free and open to the public.

Our ATC topic for November is **Portals**. The swap will occur on November 17.

Our ATC topic for December is **Nature**. The swap will occur on December 15.

### **In library art display**

In November and December the fine line drawings of Francis Ahn will be on display. These remarkable images lead the eye on an incredible journey of light and dark contrasting patterns.

### **Craft Guild Meeting.**

Join our informal group of knitters, and quilters from 6 p.m. until 8 p.m. on the first Wednesday evening of each month. Anyone interested in gathering for camaraderie as

you work on your individual projects is welcome to do so at the library. Bring your yarn or cloth and needles (or other craft projects) and expect to make new friends and share ideas. This is intended to be an informal get-together of crafters not a formal class. Contact the library for more details.

### **ANNOUNCEMENTS: YOUTH SERVICES**

The following items summarize our upcoming program offerings for younger library patrons.

#### **Book Babies Storytimes.**

Babies 0-12 months are invited to hear stories, enjoy finger plays, and share songs and rhymes with Early Childhood Specialist Lauren every Wednesday at 10:30 a.m. in the children's section of the library.

#### **Storytimes.**

Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the library.

- ▲ **November 23.** Cats and Dogs with Mr. Will.
- ▲ **November 30.** Storytime with Mr. Will - All about me.
- ▲ **December 7.** Miss Marion hosts a rhyming Storytime with Rhyme Time as the theme.
- ▲ **December 14.** Storytime with Barbara.
- ▲ **December 21.** A visit with Santa!

#### **Tutoring assistance**

Math and Science tutoring help is available during the school year. Volunteer Aaron or Stacie will be available for half-hour segments each Saturday morning, from 10 a.m. until 10:30 a.m. and from 10:30 a.m. until 11 a.m. Half-hour segments will additionally be available from 6 p.m. until 6:30 p.m. and from 6:30 until 7 p.m. on Tuesday evenings. The tutors will provide help with math from an elementary school level through calculus. In science help will be provided from an elementary school level through college level. Call the library at (503) 647-5051 to book a free tutoring session.

#### **First Friday Flick.**

Join us at the Jessie Mays Community Hall on the First Friday of each month for a free showing of a PG-rated movie.

## **December 2 at 6 p.m. My Neighbor Totoro.**

When two girls move to the country to be near their ailing mother, they have adventures with the wondrous forest spirits who live nearby. Arguably, the greatest children's animated movie ever made.

## **ANNOUNCEMENTS: ADULT SERVICES**

Here is a rundown on the adult focused news and programs that occurred recently, or are scheduled to occur next month. All are welcome at our programs.

### **Day of service; the library gets a clean sweep!**

On Saturday October 22 the library was given a splendid cleaning, dusting and polishing by many tens of staff and volunteers. Over many hours of work every shelf was emptied for dusting and the exterior stone work was cleaned and lichen removed from the pillar caps. This was followed by our annual "un-birthday brunch" to recognize the efforts of our volunteers on that day and all year long. The event was both fun and very motivating.

### **Holiday Concert Bell Choir & Carolers**

Join us for our holiday spectacular event with a Concert Bell Choir & Carolers featuring the *Bells of the Cascades* and the *Dickens Carolers*. It will occur on the evening of **December 9** from 6:30 p.m. until 7:45 p.m. at the Jessie Mays community center.

**Annual Library craft fair** – The annual Craft Fair will be held in the Library from December 1 until December 24. Proceeds will be used to purchase new books.

### **Library Book Club.**

New members are always welcome to New members are always welcome to join in the monthly discussions. The group meets regularly once a month, usually on the last Wednesday of each month at 7 p.m. at the North Plains Public Library.

On **November 30<sup>th</sup>** the selection will be *The Whore's Child and other Stories* by Richard Russo. In this title story, a septuagenarian nun resolutely invades the narrator's college writing workshop with an incredible saga. A seasoned Hollywood moviemaker uncovers a 25 year old flame he never knew he'd harbored, and a child is forced into a harrowing cross-country escape. Review data from goodreads.com.

On **December 28<sup>th</sup>** the selection will be ***Fortune Smiles*** by Adam Johnson. In six masterly stories, Johnson delves deep into love and loss, natural disasters, the influence of technology, and how the political shapes the personal. Unnerving, riveting, and written with a timeless quality, these stories confirm Johnson as one of America's greatest writers and an indispensable guide to our new century. Review data from [goodreads.com](http://goodreads.com).

### **ANNOUNCEMENTS: UPCOMING MEETINGS**

The following is a listing of the library related meetings scheduled for this month and next.

#### **Friends of the Library.**

Our supportive Friends group usually meets on the second Monday of each month in the Library at 7 p.m. New members are invited to attend.

There will be a general meeting of the Friends on December 12.

There will be a general meeting of the Friends on January 9 2017.

### **SAVE THE DATES: KEY DATES FOR LATER IN THE YEAR**

On January 26 2017 from 7 p.m. until 8 p.m. it's time to say hi to the WCCLS cloud library. The Library Director will give a presentation on what the cloud library is, how to install it on your devices and how to use it to get free e-books and audio books using your library card. He will also help members of the public who bring their own mobile devices get up and running with the cloud library.