




**Minutes of Meeting For  
Friends of North Plains Public Library  
North Plains Library  North Plains, OR  
June 14, 2021**

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Officers Present: Debbie Olson, President; Norma Tucker, Treasurer

Members at Large Present: Carolyn Leavitt, David Hatcher

Others Present: None

Friends Meeting called to order by Debbie Olson, at 7:00 p.m.

**APPROVAL OF MINUTES:**

Norma Tucker made a motion; Debbie Olson seconded the motion to approve the April 2021 minutes.

Approval was unanimous by all members.

**COMMITTEE REPORTS:** Treasurer - Norma Tucker

The Proposed projected 2021-2022 Friend Budget was reviewed. In light of the current decision to proceed with the Elephant Garlic Festival Book Sale in August, the income for the EGF was increased from \$100 to \$3000 and the Operating Reserves were reduced to \$2,401. The Board Members approved the proposed budget and will present it to the membership at our July meeting for final approval.

**Friends of the North Plains Public Library  
2021-2022 Fiscal year Financial forecast of activities**

**Income**

Bank Interest	4
Membership	1,500
Donations	4,000
Fred Meyer Rewards	400
Amazon Smile	250
Library materials (dedicated)	100
Used book sales from cart	100
Elephant Garlic Festival	3,000
Online book Sales	8,000
Operating Reserves	2,401

**Total Income** \$19,755

**Expenses**

Fundraising Exp	600
Banking fees	35
Office supplies	150
Postal expense	150
Community outreach	400
State fees	50

State taxes	20
Liability insurance	1,000
Library equipment	1,000
Library collection	8,000
Volunteer rewards	250
Library materials (dedicated)	100
Capital Improvements	3,000
Adult programs	2,500
Youth programs	2,500

**Total Expenses** \$19,755

NEW Business:

A slate of Friends Board Officers and Members was presented by Debbie Olson. We will vote on the slate of officers at our July 12th meeting.

### **Proposed Slate of Board Officers and Members for 2021-22**

President – Debbie Olson  
Treasurer – Norma Tucker  
Secretary – Carolyn Leavitt  
Member at Large – Sheila Nelson  
Member at Large – David Hatcher

Discussion about Elephant Garlic Festival – The North Plains Events Association is planning to hold it's 2021 Festival August 13-15. The Friends will plan to hold its Used Book Sale during those dates and we will be open the same hours as the vendors. Jessie Mays Hall has been reserved from Aug 9-16. Debbie will ask to extend it thru Aug 17 as well.

We plan to move the boxes of books from the yellow house to JM on Aug 9th and will need a lot of volunteers for that job. Additional volunteers will be needed to help with sorting books, before the festival, and for selling, during the festival weekend. Carol A. will help find the volunteers. We will also ask all Friends members and other local groups and NP residents-at-large through the water bill, Facebook, and Next Door.

Debbie and David will try to create an online signup sheet for the week of Aug 9-16 for setting up, working the festival and for take down and cleanup.

Debbie will check with Chris Lantz about using her iPad for credit charging with the Friends' Square account.

Debbie will ask Marianne V. for her help also.

It is still unclear what sort of Covid restrictions will be in place for the festival, but the Friends will abide by whatever decisions are made by the Event Association and OR State Laws.

Meeting adjourned at 8:00 pm

Next Meeting Date:  
Monday 7/12/2021, 7:00 pm