



## Minutes of Meeting For Friends of North Plains Public Library April 11, 2022

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Officers Present: Debbie Olson, President; Norma Tucker, Treasurer

Members at Large Present: David Hatcher, Sheila Nelson (Zoom remote)

Others Present: Robin Doughty, Carol Aldrich, Margaret Reh

Friends Meeting called to order by Debbie Olson, at 7:10 p.m.

### APPROVAL OF MINUTES:

David Hatcher made a motion; Norma Tucker seconded the motion to approve the January 10, 2022 minutes. Approval was unanimous by all members.

### LIBRARY DIRECTOR REPORT: Robin Doughty

March 2022 Circulation statistics reflect a 22% increase in checkouts over March 2021. Monthly circulation is returning to pre-pandemic levels and the number of library visitors is increasing. April is Volunteer Appreciation month. Robin's report highlighted the outreach accomplishments by Carol Aldrich and acknowledged several new library volunteers. Both Youth and Adult Services have expanded and been well attended. A Strategic Plan Stakeholders Meeting is scheduled April 25<sup>th</sup> at Jessie Mays Community Center; Debbie Olson will represent the FNPPL. [See the Full Report](#)

### FINANCIAL REPORT: Treasurer - Norma Tucker

From January to March 2022, FNPPL Total Income was \$2456.81; Total Expenses was \$4234.41. The largest expenditure was \$4000 for library collection. [See the Full Report](#)

### COMMITTEE REPORTS: Friends Online Book Sales (FOBS) – Debbie Olson

Sales have dropped after the end-of-year holidays. Debbie reported that the water main at the FOBS house broke and there are no plans to restore water to that location. City leaders and Friends have not identified a new location for FOBS to operate. Friends will continue to house

the online inventory and operations in the current location and use library facilities as needed. David will look further into the circumstances and planning schedule.

Carol Aldrich offered to help schedule volunteers to move more books to the storage unit.

[UPDATED INFO 4-20-22: David asked how online sales compared with last year. Compared to January through March 2021, FOBS through March 2022 sold 16 fewer items, but raised \$271 more.] [See the Full Sales Report](#)

#### NEW BUSINESS:

Funds approved for Robin's request for The Amazing Bubble Man library event.

Friends will sell DVDs and Children's books on the sidewalk by the library during the May 7<sup>th</sup> City wide Garage sale. Debbie and Norma are coordinating this activity.

Meeting adjourned at 8:35 pm

#### Next Meeting Dates:

Monday, June 13, 2022 @ 7:00pm

Monday, July 11, 2022 @ 7:00pm

ELECTION

End of year planning meeting

ANNUAL MEMBERSHIP MEETING/BOARD



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

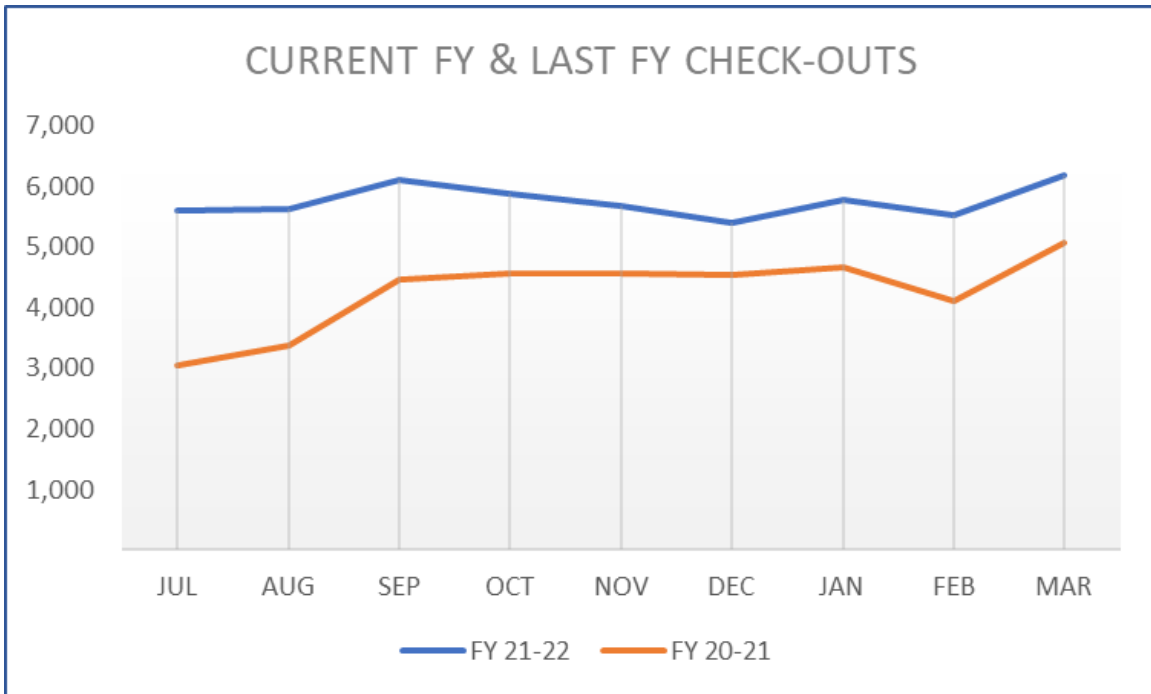
Date: April 18, 2022  
To: Mayor and City Council  
From: Library Director, Robin Doughty  
Subject: Monthly Staff Report - Library

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# Statistical Highlights – March 2022

## HISTORICAL COMPARISON DATA FISCAL YEAR 2016 – 2022

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Avg monthly door count	3,264	3,384	3,961	3,688	2,595	251	1,666
Avg monthly circulation	5,074	5,508	6,100	6,444	5,137	4,393	5,751



	Check-Outs & Renewals	Physical Check-Outs	Digital Check-Outs		Total Visitors
<b>MAR 2022</b>	<b>6,195</b>	<b>5,018</b>	<b>1,177</b>	<b>MAR 2022</b>	<b>1,937</b>
<b>FEB 2022</b>	<b>5,514</b>	<b>4,296</b>	<b>1,218</b>	<b>FEB 2022</b>	<b>1,458</b>
<b>MAR 2021</b>	<b>5,071</b>	<b>3,746</b>	<b>1,322</b>	<b>MAR 2021</b>	<b>0</b>

## **ANNOUNCEMENTS:**

**April is Poetry Month** Contribute to a community poem by submitting a few lines to the library. We will put all submissions together into one amazing poem at the end of the month!

**National Volunteer Week 2022- "Empathy in Action"** We honor our City and Library volunteers. Your gift of time makes a difference for North Plains. We recognize library volunteers who donated over 100 hours in 2021: Mandi Buffon, Ann Danko, Tyler Graham, Jacque Hanes, Rebecca & David Hatcher, Alicia Johnson, Carolyn Leavitt, Christina Lee (now on staff!), Debbie Olson, Julia Peterson, Cathy Phelps, The Solhler Family, Bridget Sorensen, Norma Tucker, and Sean Wieskamp. Thank you for seeing us through a tough year!

**The Friends of the North Plains Public Library** will be selling gently used DVDs and children's books in front of the library on Saturday, May 7<sup>th</sup> as a part of the citywide garage sale event. Stop by and say hello! [Become a Friend](#)

## **ANNOUNCEMENTS: ADULT SERVICES**

**A New You in '22** Adult Series had a total of 110 participants! Credit to Steve Dehner who led this beneficial program series with the help of Carol Aldrich.

### **Everyone Can Cook!**

[Learn to make \*\*Beef Stew with Floral Focaccia\*\* 5-6:30 p.m. on Zoom.](#) Register for link to join. For all ages.

### **North Plains Public Library Bookclub**

Meets the last Wednesday of the month at 7:00 p.m. to discuss a variety of books selected by club members. See a full list of titles here <https://nplibrary.org/book-club/>

Apr. 27<sup>th</sup> - *Nomadland* by Jessica Bruder

May 25<sup>th</sup> - *Moloka'i* by Alan Brennert

June 29<sup>th</sup> - *The Things We Cannot Say* by Kelly Rimmer

Register for all library programs and classes online at <https://wccls.bibliocommons.com/events>  
or by calling the library at 503.647.5051. No library card required.

## **ANNOUNCEMENTS: YOUTH SERVICES**

[\*\*el Día de los Niño's\*\* ¡Celebremos! Celebrate children and books all day on April 30<sup>th</sup> in the library! No registration required. Celebrar niños y libros todo el día en la biblioteca el 30 de April. No es necesario registrarse.](#)

[\*\*Book Babies Returns!\*\* Join Christina Lee \(Mrs. Chris\) at Jessie Mays in the lawn beginning in May on Fridays at 10:00 a.m. Geared towards infants under 2 years of age with caregiver\(s\). All are welcome.](#)  
[\*\*Outdoor Storytime\*\* begins in May at Jessie Mays on Wednesdays at 11:00 a.m. with Mrs. Emily. Geared towards preschool-aged children and their caregiver\(s\). All are welcome.](#)  
[\*\*The Amazing Bubble Man - June 4<sup>th</sup> at 1:00 p.m.\*\* Kick off summer reading on the first Saturday in June with a live, in-person, show in Jessie Mays Community Center. Attendance is free, no library card required. First come, first seated. All are welcome. See a clip here: \[Bubble Man Highlights\]\(#\)](#)

## **ANNOUNCEMENTS: UPCOMING MEETINGS**

### **Library Board**

The library board meets on the third Wednesday of each month to discuss the library, its goals, and objectives. The next meeting will be held on April 20th, 2022, at 7 p.m. in person or via Zoom

### **Strategic Plan Stakeholders Meeting**

April 25<sup>th</sup> 6 p.m.-7:30 p.m. at Jessie Mays Community Center by invitation.

**Friends of the North Plains Public Library  
Balance Sheet  
As of March 31, 2022**

Accrual Basis

	<u>Mar 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 - Assets	
1010 - FNPPL Checking	9,165.04
1013 - Money Market 2011	20,012.59
1000 - Assets - Other	56.88
<b>Total 1000 - Assets</b>	<u>29,234.51</u>
<b>Total Checking/Savings</b>	<u>29,234.51</u>
<b>Total Current Assets</b>	<u>29,234.51</u>
<b>TOTAL ASSETS</b>	<u><b>29,234.51</b></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

Jan-March 2022

Income

Online Sales	\$1921.68
Donations	290.75
Membership	100.00
Fred Meyer rewards	94.38
Used Books	50.00

TOTAL \$2456.81

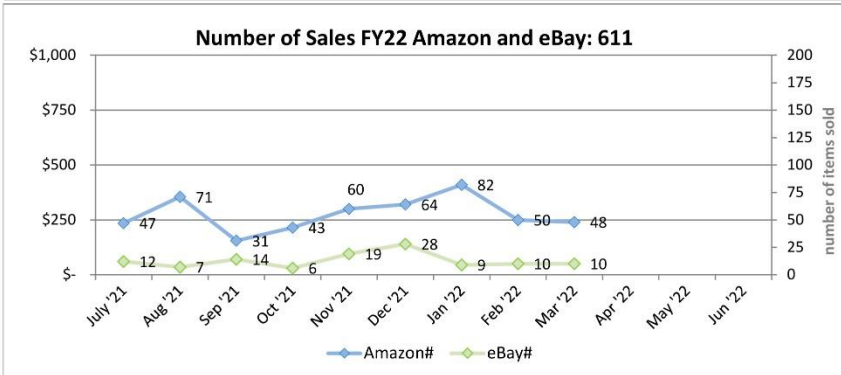
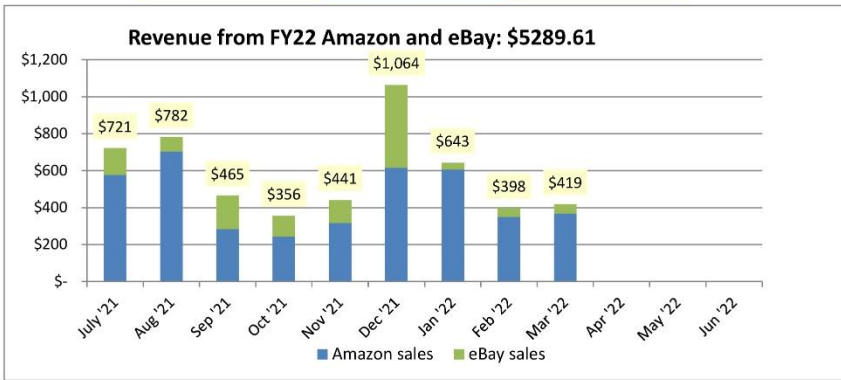
Expenses

Library collection	\$4000.00
Community Outreach	150.00
Online Sales expenses	84.41

TOTAL \$4234.41

Fiscal Year '22 Combined Amazon and eBay Online Book Sales

	Combined Sales		Amazon sales		eBay sales	
	Amazon & eBay profit	total # items sold	profit	# items sold	profit	# items sold
July '21	\$721.47	59	\$577.32	47	\$144.15	12
Aug '21	\$782.08	78	\$703.78	71	\$78.30	7
Sep '21	\$464.94	45	\$283.57	31	\$181.37	14
Oct '21	\$355.84	49	\$243.82	43	\$112.02	6
Nov '21	\$441.28	79	\$315.89	60	\$125.39	19
Dec '21	\$1,064.39	92	\$614.89	64	\$449.50	28
Jan '22	\$642.61	91	\$606.44	82	\$36.17	9
Feb '22	\$397.95	60	\$350.34	50	\$47.61	10
Mar '22	\$419.05	58	\$367.71	48	\$51.34	10
Apr '22						
May '22						
Jun '22						
	\$5,289.61	611	\$4,063.76	496	\$1,225.85	115



Number of Sales FY22 Amazon and eBay: 611  
 \$ 1225.85 from 115 eBay Sales . Average profit \$ 10.66  
 \$ 5289.61 from 611 all Sales . Average profit \$ 8.66



### Compare Fiscal Years Revenue and #Items Sold

	FY 2019		FY 2020		FY 2021		FY 2022	
July	\$ 1,147.65	111	\$ 616.83	64	\$ 1,110.45	115	\$ 721.47	59
August	\$ 858.21	123	\$ 617.93	54	\$ 819.41	112	\$ 782.08	78
September	\$ 1,238.85	98	\$ 522.53	66	\$ 665.86	73	\$ 464.94	45
October	\$ 452.02	70	\$ 496.39	63	\$ 385.64	67	\$ 355.84	49
November	\$ 667.46	112	\$ 444.10	54	\$ 253.55	14	\$ 441.28	79
December	\$ 1,420.45	149	\$ 408.56	73	\$ 174.50	60	\$ 1,064.39	92
January	\$ 1,051.96	136	\$ 840.63	85	\$ 880.69	82	\$ 642.61	91
February	\$ 496.25	76	\$ 732.33	82	\$ 279.27	36	\$ 397.95	60
March	\$ 969.09	95	\$ 150.70	24	\$ 449.10	68	\$ 419.05	58
April	\$ 631.94	73			\$ 436.13	56		
May	\$ 422.38	71			\$ 464.24	55		
June	\$ 560.15	61	\$ 895.72	186	\$ 361.41	49		
	<u>\$9,916.41</u>	<u>1175</u>	<u>\$5,725.72</u>	<u>751</u>	<u>\$6,280.25</u>	<u>787</u>	<u>\$5,289.61</u>	<u>611</u>

