

- **Call to Order**
 - Meeting called to order at 7:00 PM by Susan Brown, board president.
- **Roll Call**
 - **Board members present:** Susan Brown, Tracy Finsterbusch, David Hatcher, Sheila Nelson, Carmen Daskalos, Robin Doughty (Ex Officio), Maryann Spady (Zoom)
 - **Members present:** Susan Lair, Doug Trobough, Gloria Ray (Zoom), Jeanne Baldwin (Zoom), Craig Baldwin (Zoom), Elizabeth Havnar
 - **Other present:** Larry Gonzales (Library Board)
- **Consent Agenda**
 - Approval of Minutes: [April 8, 2024, Quarterly Meeting membership meeting](https://nplibrary.org/wp-content/uploads/2023/04/2023-04-FNPPL-Minute.pdf).
 - <https://nplibrary.org/wp-content/uploads/2023/04/2023-04-FNPPL-Minute.pdf>
 - Approve Agenda
 - David made a motion to approve the agenda and minutes from April 8th, 2024.
 - Tracy seconded the motion.
 - Motion Passed. Minutes from April 8th and the agenda are approved.
- **Library Director Report: Robin Doughty**
 - There is a new opening on the library board.
 - It is a 7-member board.
 - Candidates must reside within the city limits.
 - Carol Aldrich has retired; she was the volunteer coordinator.
 - Robin is working on posting a full-time volunteer coordinator position.
 - The library had a great retirement party for Carol, along with Carol themed trivia.
 - ○ Seasonal library program assistant position being posted.
 - Assist with programs, events, etc. on a seasonal basis
 - Hoping to post next Tuesday, 6/18
 - ○ Summer reading kicked off on Saturday
 - The library signed up 170 people at the ice cream social!
 - Over 200 kids signed up so far.
 - Check outs are rising
 - 1/3 of check outs are digital
 - If a library card is tied to NP library, they will receive credit for the digital check out
- **Library Board Report: Board Representative: Larry Gonzales**
 - Will be selecting a new chairperson at the next meeting.
 - Thank you to the Friends from the library board!

- **Financial Report: Susan Brown**
 - 07/2023 – 06/2024 Report
 - In May, the Friends paid out the remainder of their funding obligation to the library for the year, resulting in a net loss of \$1900 for the month of May.
 - Net Revenue for year - \$6700 (through end of May)
 - For the year, a total \$10.5K was given to the library vs the \$9K approved in the budget.
 - \$1500 was donated through the Fox 12 Surprise Squad and it was used for the new kids' tables.
 - The extra donation was voted on and approved at the March board meeting.
 - Can this \$1500 difference be called out in the financial reports?
 - Susan & Doug will review for options.
 - **Proposed 2024-25 Fiscal Year Budget: Finance committee**
 - Discussion & call outs:
 - Online book sales budgeted \$7000 next year.
 - Why are we budgeting for increased sales next year?
 - We are hoping to increase donations next year, which will lead to an increase in sales.
 - Historically the Friends have seen years with sales as high as \$9K, so this budget amount is not outside what is possible.
 - Is the \$8 minimum for listing online too high?
 - Susan will pull some additional information and the group will continue to review.
 - Increasing Revenue by \$500 over last year (\$21.5K vs \$21K)
 - Increasing Expenses to \$21,495.
 - David made a motion to accept the proposed 2024/2025 budget.
 - Carmen seconded the motion.
 - Motion passed. FY 2024/2025 budget is approved.
- **Committee Reports:**
 - **Marketing and Membership: Carmen Daskalos**
 - Friends are on Facebook!
 - Will be working to increase Facebook activity over the coming months.

- Can also use social media to push for donations, can schedule posts once a week to ask the community for donations.
- New logo!
 - The marketing committee has finalized the new logo & color palettes.
 - The logo incorporates the themes, colors and symbols shared in the community survey at the beginning of the process.
 - The colors include greens and browns that were 2 of the most mentioned colors.
 - The stack of books represents the library and was the most common item mentioned in relation to the library.
 - The coffee cup with the heart represents the sense of community, friendship and giving that we hope to inspire.
 - Brand refresh launch date – July 1st, 2024
- Next tasks for the marketing committee:
 - New domain name – friendsnplibrary.org
 - New ecommerce site to make donations and membership easier.
- **Book Sales**
 - **Friends Online Sales Report: Tracy Finsterbusch**
 - Total \$569, up from last month
 - MTD - doing well. Hoping to hit \$500+ range
 - **City Garage Book Sale: Craig Baldwin**
 - It was pour rain, but the team improvised at the last minute and were able to pull off an incredibly successful garage sale.
 - 8-10 volunteers pivoted to hold the sale inside the yellow house.
 - Total of \$525 in sales vs budget of \$400.
 - **Library Book Cart: Susan Brown**
 - Cart gets restocked every Friday
 - The team will be meeting to get silver cart stocked.
 - Message Susan if interested.
- Current and New Business:
 - Discussion and Vote for Slate of Nominated Board Members Group
 - President: Susan Brown
 - Vice-president: Vacant
 - Treasurer: Doug Trobough
 - Secretary: Carmen Daskalos
 - Members-at-Large Sheila Nelson, David Hatcher, Tracy Finsterbusch, Jeanne Baldwin, Craig Baldwin, Maryann Spady
 - Ex Officio Library Director: Robin Doughty

- Tracy made a motion to approve the slate of candidates proposed by the nominating committee.
- David seconded the motion.
- Motion passed. New board elected for the 2024/2025 fiscal year.

- **Board Appointments – Standing and Special Committees**
 - Membership Secretary: Heidi Fuiten
 - Elephant Garlic Fest Book Sale: Susan Brown, Craig Baldwin, Jeanne Baldwin, Tracy Finsterbusch, Maryann Spady, Carmen Daskalos
 - Friends Online Book Sales (FOBS): Tracy Finsterbusch, Susan Lair, Jeanne Baldwin, Craig Baldwin
 - Finance Committee: Susan Brown, David Hatcher, Doug Trobough
 - Membership Committee: Heidi Fuiten, Susan Brown, Sheila Nelson
 - Marketing and Communication: Carmen Daskalos, Heidi Fuiten, Maryann Spady, Sheila Nelson, Susan Brown

- **Wrap up**
 - This has been a big year for the Friends. We had a new board, new technology but were still able to continue to support the library.
 - We've been a presence at the ice cream social and city-wide garage sales the last 2 years and had the best EGF book sale ever.
 - We are continuing to grow, with our board larger than last year.
 - New board, new technology, able to support the library, ice cream social, garage sale, best EGF, board is larger than last year.

- **Open Discussions Group**
 - Thank you to Susan for your leadership this past year!

- Meeting adjourned at 8:40 PM